



How to get a password reminder.

<https://careersconnect.ul.ie>

Start
Under "Organisation Login & Registration", click on "Login"

The screenshot shows the Careers Connect website interface. At the top left is the University of Limerick logo and text. To the right is the 'Careers Connect' logo. Below these are four main navigation panels: 'student login', 'graduate login and registration', 'organisation login and registration', and 'careers service login'. Each panel contains a 'Login' link and a 'Register' link where applicable.

Step 1
If you are already registered click on "Forgotten your password?".

This screenshot shows the login form titled 'ENTER YOUR USERNAME AND PASSWORD'. It has two input fields: 'Email:' and 'Password:'. Below the fields is a note: 'Please note Email / Password are case sensitive.' There are two buttons: 'Login' and 'Forgotten your password?'. Below the form is a section titled 'NOT REGISTERED?' with a 'here' link and the text 'Click here to find out more and register with us.' At the bottom right, it says 'POWERED BY gradirelandconnect'.

Step 2
Enter your e-mail address. And click "Submit".

This screenshot shows the 'FORGOTTEN PASSWORD' form. It has one input field for 'Email *' and a 'Submit' button. Below the form, it says: 'A new, randomly generated password will be emailed to the address above. If you do not receive your new password please check that you have correctly entered the email address that you have registered with us. If you are still having problems please contact us on 061 202476.' There is a 'Back' button at the bottom left.

Step 3
A new password will be sent to your e-mail. You will now be able to log in with that password.

This screenshot shows the 'CONFIRMATION' page. It contains the following text: 'A new, randomly generated password will be emailed to you. You can change the password to something else of your choice after you have logged in. If you do not receive your new password please check that you have correctly entered the email address that you have registered with us. If you are still having problems please contact us on 061 202476. IF YOU DO NOT RECEIVE A REMINDER EMAIL, DOUBLE CHECK THAT THE EMAIL ADDRESS ENTERED IS CORRECT.' There is a 'Login page' button at the bottom left.