



CLUB CONSTITUTION

1 Name:

The name of the club shall be **University of Limerick Staff Sailing Club**, hereafter referred to as the "Club".

The Club ensign shall be held in common with the University of Limerick student sailing club, an azure blue flag with the tricolour in the first quarter and a yellow Elk's head in the last quarter.

The Club burgee shall be held in common with the University of Limerick student sailing club, azure blue with yellow edging and a yellow Elk's head on the fly.

2 Aim:

The aim of the Club is to promote and facilitate the sport and pastime of sailing among members of the club.

3 Membership:

There shall be three classes of members, namely, ordinary members, associate members and social members.

Ordinary members shall be members of UL staff, staff in research centres in UL and UL research postgraduates. These members shall have full voting rights.

Associate members shall be UL staff partners and UL alumni. Non-UL staff may also be associate members but their number may not exceed seven. Associate members shall have sailing rights but no voting rights.

Social members shall be admitted at the discretion of the club committee. Social members shall be entitled to participate in all social activities of the club except scheduled club dinghy sailing and shall have no voting rights. A candidate for membership must be proposed by an existing member of the club. The proposal must be made on the prescribed form and shall be forwarded with the membership fee to the Secretary of the club. The candidate will be considered by the club committee and shall be elected if approved by a simple majority. The secretary shall send to each member a membership card together with a copy of the sailing club constitution.

The membership period will be from 1st March to the last day of February of the following year.

4 Club Management:

4.1 Duties of the Committee

The business of the club will be managed by a club committee. The committee shall be responsible for co-ordination of sailing schedules and events, the financial affairs of the club, development of policy for the club, club representation and affiliation to relevant sailing associations. The committee shall maintain records of minutes of meetings, names of members and all resolutions and proceedings of the club. The committee or a majority of the committee will sanction all expenditure on behalf of the club.



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4 Club Management (Continued)

4.2 Committee Members

The committee shall consist of: Commodore, Vice-Commodore, Secretary, Treasurer, Public Relations officer. The committee may co-opt up to two further members for specified purposes who will remain members of the committee until the next Annual General Meeting.

4.3 Committee Members Duties

The commodore shall be responsible for the day-to-day running of the club, chairing committee meetings, liaising with other boating organisation and the University Activity Centre. The vice-commodore shall undertake the commodore's duties in the absence of the commodore. The secretary shall be responsible for general correspondence, minutes of committee meetings and general meetings and shall maintain records of the club. The treasurer shall be responsible for collecting all income due to the club including membership fees, payments on behalf of the club and shall maintain proper books of account for the club. The treasurer together with the commodore shall be signatories on the club accounts. The public relations officer shall publicise the activities of the club and maintain the club web page. Ordinary committee members shall perform such tasks as are requested by the commodore.

4.4 Election of Officers

The officers and committee shall be elected by the ordinary members at the Annual General Meeting and shall hold office until the next Annual General Meeting.

4.5 Committee Meetings

The committee will normally meet once a month. Where a vote is taken at committee the issue will be decided by a simple majority of those present. Elected members and co-opted members each have one vote. In the event of a tie the Chairperson has a second or casting vote. A quorum shall be not less than half the members of the committee.

5 General Meetings

5.1 The AGM

The committee will summon an Annual General Meeting of the club members to be held in the month of February each year. The business of the AGM shall be: to receive the report of the commodore, to receive and consider the report of the Secretary, to receive and consider the report of the Treasurer, to elect Officers and members of the committee, to vote on annual subscriptions for the ensuing year and to discuss general business.

The Secretary shall send details of the date, time and location of the AGM to the members at least twenty-one days before the date of the meeting. Members may submit motions for consideration at the AGM to the Secretary in writing not less than fourteen days before the date of the meeting. The Secretary shall send the agenda of the AGM to the members at least seven days before the date of the AGM.

5.2 EGM

The Committee may summon an Extraordinary General Meeting and shall give at least twenty-one days notice to the members. Notice shall be given of the business to be transacted. No business shall be transacted at such meetings except that specified in the notice.



4 General Meetings (Continued)

5.3 Quorum

A quorum for a general or extraordinary meeting shall be 25% of the ordinary members or nine members whichever is the greater.

6 External Contacts

The club will affiliate to the ISA and other bodies that the committee consider will be of benefit to the club. Close cooperation will be maintained with clubs and associations that are consistent with the aims of this sailing club. The committee shall endeavour to meet once a semester with the committee of the student sailing club.

7 Dissolution:

The club shall be dissolved if a majority of its' members at an AGM or EGM called for the purpose of dissolution so decide. Disposition of the clubs assets following dissolution shall be carried out by the committee.

8 Change of Constitution:

This constitution may be altered if two thirds of the ordinary members present at a general meeting vote in favour of a change.